

# Posterita Feature List

The features of **Posterita** in the following categories:

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## General

### Features

Transaction are recorded so as to provide full access-ability to each source document at detail line level in POS Retail Counter (Cash and Credit)

Double entry principles are maintained at each update occurrence

Extensive use of DEFAULT prompts to reduce data entry to a strict minimum

Does not allow duplicate Invoice Numbers

Search facilities by business partner, date of transaction, department reference, and browsing.

Drill down facility to source document.

## Cash Sales

### Features

Cash Sales - Retail Counter

Cash Sales - Retail Reserved Parcel

Discounts by item line

Discounts on Invoice total

Credit Notes

Refund

Cash Exchanges

Pricing levels (at least 9)

VAT: Multi-levels

Sales Promotion: multi-levels(e.g., free item, period discounts, reduced price etc)

Customer Profiling

Customer fidelity card generation with bar code

End Of Day reconciliation

## Credit Sales

### Features

Credit Sales - Retail Counter

Discounts by item line

Credit Notes

Refunds

Pricing Level (1 level)

VAT: 1 level

Sales Promotion (1 level)

Customer Profiling

Easy creation of CLIENT records (on the fly)

Fully integrated with CASH REGISTER-/POS

Allocation of payments against paid invoices with facilities to identify part payments (over or under) corresponding to each open invoice

# Purchases

## Features

Print standard output documents ( forms): PRs/ PQs / POs / GRNs

Print standard output documents: Print standard Reports

Print standard output documents: Status reports of OPEN orders

Transaction are recorded so as to provide full access-ability to each source document at detail line level in both Stocks & POS

Extensive use of DEFAULT prompts to reduce data entry to a strict minimum

Allow posting of Invoices Thro'- 2. Direct Invoice Capture- [with (in both) cases automatic Dr / Cr GL codes at Detail line level]

Does not allow duplicate Invoice Numbers

# Inventory

## Features

Maintain stock Records.

Unique primary Alpha-Numeric items identification

Alternative item Reference

Allow for item photo

Alpha numeric items Description

Bar code and label generation for item reference

Records all stock movements: showing date, reference, transaction codes, transaction quantity, transaction value

Update all stock balances in real time

Show all stock balances: opening quantity, quantity received, quantity issued, quantity on-order, qty back ordered, quantity reserved, quantity in hand, quantity damaged, stocks locations

It is be possible to (under strict control ) allow for Negative quantity

Allow for stock item reservation within set time span

Allow for colour and size matrix for each item

Automatically recalculate stock value after each receipt in store

Two decimal places for all prices

On-line real-time validation of input transactions

Post stock movements to the General Ledger.

Reports: Stock inventory report- Quantity counted v/s Quantity on Records

Reports: full stock movement journal for selected items (from period to period)

## Administration

### Features

Easy creation of Vendor records (on the fly)

Customer fidelity card generation with bar codes

Client Statistics period by period (at least 10 years)-2years on-line

Password driven Access rights

Selective Roll back features

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